



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 4th January 2010

Present

Cllr. Whitaker (Chairman), Cllr. Morrell, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr. Smith, Cllr. Marchant and Cllr Hawkins.

Mrs D Emmott, Clerk to the Council

3 Members of the public also attended.

The Chairman welcomed everyone present.

01/01/2010

Apologies for absence

Cllr. Hart, Cllr. Herpe and Cllr. Barrett (North Yorkshire County Council representative)

02/01/2010

Declarations of Member's Interest in Matters on the Agenda

None

03/01/2010

Minutes of the Previous Meeting

It was resolved that the minutes of the meeting of the Council held on the 7th December 2009 and 15th December 2009 (circulated to all members) were agreed as a true record and signed by the Chairman.

Proposed Cllr. Smith, seconded Cllr. Bretan.

04/01/2010

Public Participation

None

05/01/2010

Planning Applications

66/2009/10178 – Removal of Existing Kitchen Extension, Erection of Larger Rear Extension With Balcony, Conversion of Existing Garage into Living Accommodation With New Openings To Side and Rear Elevations, **18 North Avenue.**

No Objections

66/2009/10218 – Velux Roof Window, America Barn, **America Lane.**

No Objections

06/01/2010

North Yorkshire County Council Report

None

07/01/2010

Craven District Council Report

None

08/01/2010

Clerks Report and Correspondence

Sent/To

a) Sutton Cricket Club

Letter to Sutton Cricket Club expressing the Councils support in their project to erect a ball stop net between the Lodge and the cricket ground including a donation of £100.

b) Traffic – High Street

E-mail to the Highways Department requesting a speed check on the High Street and any data already gathered to be forwarded to the Parish Council.

c) North Yorkshire Pension Fund

Confirmation sent of a resolution to retrospectively allow members of staff into the scheme.

d) Neighbourhood Profile Guides

Information advertised on the Parish Council and Village websites.



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- e) **Ravenstones Footpath**
Request placed on websites for residents who used the path prior to 1985 to give evidence of use.
- f) **Proposal to Widen the Main Park Gates**
Public notice placed in the newspapers, on notice boards and websites to view the plans and information of the Extra Ordinary Meeting to be held on the 15th December 2009.

Received / From

1. **Community Governance Review**
Update (Colin Iveson – Head of Democratic Services). Amended documents, Timetable Review, Plans Showing Parish Boundaries, Issues for Inclusion/Possible Inclusion in Review, Special Parish Council Meetings.
It was **resolved** that the Cllr. Whitaker attend a meeting along with the Chairman of Glusburn and Cross Hills Parish Council and Cowling Parish Council to discuss the issue of Parish Boundaries further.
2. **Park Lodge Maintenance**
Following safety checks on the Park Lodge gas appliances, it was recommended that the boiler and radiators be replaced. All quotes requested have not yet been received.
It was **resolved** that this be itemised on next months agenda.
3. **South Craven Community Speed Watch**
North Yorkshire Police would like to accept the offer of £200.83 towards a speed detection device with the following understanding.
 - The contribution will be used for the South Craven Community Speed Watch initiative, to purchase and maintain a speed detection device and the associated equipment;
 - The speed detection device will be deployed in the South Craven area, the deployment to be informed at the relevant Safer Neighbourhood Meetings;
 - North Yorkshire Police will seek to use the equipment for the identified purpose for as long as it remains fit for that purpose;
 - North Yorkshire Police would predict the useful life of such equipment to be three years, the period of this agreement will be for the three years following the date of this letter;
 - At the end of the period of this agreement, North Yorkshire Police will be at liberty to dispose of the equipment at any time in any way it considers to be appropriate; however, North Yorkshire Police would expect to continue to use the equipment for the identified purpose and for as long as it remains fit for purpose.It was **resolved** that the donation be made.
4. **Budget Consultation**
While the details of the revenue budget for 2010/11 are still being worked up, Craven District Council is in a position to seek views on the general thrust of the budget proposal set out in this accompanying letter (circulated).
It was **resolved** that the budget proposals could not be commented on without more in-depth information e.g. a key for the abbreviations.
5. **Updated Council Plan 2012**
The document provides information on the proposals for an updated Council Plan.
It was **resolved** to seek further clarification on points of information in the Plan. Details of the consultation will appear on the Craven District Council's website www.cravendc.gov.uk
6. **High Street**
Following concerns over safety on the High Street, North Yorkshire Highways will be carrying out speed checks in the near future.



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7. **Review of Disability Issues in the Craven District**

Disability Working Group Meeting on Thursday 21 January 2010 (6pm). Note – provisional venue – Committee Room, Granville Street – depending on numbers may change to an alternative venue in Skipton. Confirmation details of who will be attending should be sent to Sandip Mahajan.

It was **resolved** that Cllr. Smith will attend the meeting.

8. **Parish Liaison**

There is a liaison arrangement with Craven District Council. The parish council side is organised through the Craven Branch of YLCA. As a member of the Associations your Council is entitled to appoint two representatives forward to attend branch meetings. The next meeting will be 21 January at Skipton.

The way the liaison works is that the branch elects a group of parish representatives at its annual meeting in May. Craven District Council also appoints its representatives and there is representation from North Yorkshire County Council. The group meet twice per year (usually March and November) and agenda items are put forward by the principal authorities and the parish.

The parish access to the agenda is through the branch and any council is welcome to submit an item to the branch meeting for inclusion – items for the March liaison will be discussed by the branch at its January meeting.

The branch becomes the conduit for promoting the parish view point and ensuring feed back to the parishes. A proposal was put forward to nominate two representatives to attend.

It was **resolved** that Cllr. Hawkins and Cllr. Bretan represent the Council and attend the branch meetings.

9. **Bus Shelter – Holme Lane**

Given the success of changing the bus shelters opposite the Desi Raj (Rupali) and the top of the Park to a glass shelter a request has been received to change the one on Holme Lane in an attempt to help with the current problems of ASB (Anti-Social Behaviour) and improve the look.

The Clerk contacted Mary Welch (Integrated Passenger Transport) for further details which will be forwarded to members on receipt.

10. **Yeadon House**

The Clerk contacted Annette Sadler – Yorkshire/Craven Housing for information regarding the move of residents from Yeadon House to the Greenroyd development site.

Yeadon House is no longer suitable for purpose and the residents will be moved to the Greenroyd Mill Site in 2011. A Community Room will be provided, a Warden and Office. Yeadon House will be demolished. Yorkshire Housing at this time do not know what it will be replaced with. The surrounding bungalows will remain.

11. **Temporary Prohibition of Traffic**

Notice is hereby given that North Yorkshire County Council intends to make an Order, the effect of which will be to prohibit any vehicle from proceeding along North Road, Sutton in Craven, from its junction with Elm Road to its junction with Croft Hill, in the District of Craven from 4 January 2010 to 30 June 2010 inclusive.

The closure will be put into effect when necessary by means of the erection of notices and signs. It is envisaged that the works will be undertaken over a six week period in a six month window commencing 4 January 2010. The Order is necessary to allow replacement of surface water culvert.

12. **Craven Area Committee**

A meeting will be held on Thursday 7th January 2010 at the Coniston Hotel, Coniston cold, Skipton at 10am.

The next meeting of the Committee is to be held on 8 February 2010 at Herriotts Hotel, Skipton, at 10am.

13. **Craven District Council Planning Decisions**

Detached Garage, Resubmission of Previously Refused Application 66/2008/8827, America Farm Cottage, Ellers Road.

Permission Refused:

The proposed development is considered to be sporadic development in open countryside as it is excluded from the cartilage of the dwelling as established by the information supplied with the previous planning application.

As such it is considered that it fails to meet any of the four tests established in Saved Policy ENV1 of the Craven



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District (outside the Yorkshire Dales National Park) Local Plan.

Conversion of Garage To Dining/Kitchen Room, 24 Crofters Mill.

Permission Granted

Two Storey Side Extension To Side and Rear, 71 West Lane

Permission Granted

Erection of Victorian Style Conservatory, 2 Barrett Place.

Permission Granted

09/01/2010 Members Community Reports

The Grit/Salt bin sited at the top of Park Drive has disappeared.

It was **resolved** the clerk contact the relevant authority and request a new one.

10/01/2010 Finance

1. **To agree payments in accordance with the budget listed in the report – see attached schedule**

It was **resolved** to agree to the payments listed in the report.

Sutton in Craven Cricket Club	100.00
North Yorkshire Police	200.83
Open Spaces Society	40.00
Viking Direct	145.60
N power	326.96
HM Revenue & Customs	447.98
North Yorkshire Pension Fund	562.58
Senior Citizens Centre	9.00
British Gas	116.78
Barclays	10.00
Salaries	2081.73

2. An Invoice for the Fencing surrounding the under 6's play area was received. Cllr Bretan, Cllr Joy and the Chairman all visited the site to view the fencing. A few anomalies were found. It was resolved that a meeting between the Chairman and the Contractor be arranged to discuss the anomalies. Following any rectifications necessary and approved by the Chairman it was agreed that payment be made.

11/01/2010 Date and Time of Next Meeting

The next ordinary meeting of the Council will be held on Monday 1st February 2010.

The meeting closed at 7.50pm