



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 7th June 2010

Present

Cllr. Morrell – Vice Chairman, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr. Smith, Cllr Hawkins, Cllr. Hart, Cllr. Marchant and Cllr. Herpe.

Mrs D Emmott, Clerk to the Council

Cllr. Barrett, North Yorkshire County Council representative

Four members of the public attended.

The Vice-Chairman welcomed everyone present.

60/06/2010

Apologies for absence

Cllr. Whitaker

61/06/2010

Declarations of Member's Interest in Matters on the Agenda

Cllr Hart abstained from planning applications

62/06/2010

Minutes of the Previous Meeting

It was resolved that the minutes of the meeting of the Council held on the 10th May 2010 (circulated to all members) were agreed as a true record and signed by the Chairman. Proposed Cllr. Joy, seconded Cllr. Marchant.

63/06/2010

Public Participation

Further concerns were raised by residents over the newly installed pavement on Holme Lane and the problems it is causing.

The problem with the build out is when turning right out of Manse Way onto Holme Lane. If there's a car parked on Holme Lane as you look to the right you cannot see approaching traffic that's behind it.

Before the footpath was widened this was not a problem as you could turn right and cross to the far side of the road and it did not matter if a car suddenly appeared from behind the parked car as you were out of its way on the other side of the road.

Now that the road has been narrowed, if you turn right and a car suddenly appears from behind the parked car then you have nowhere to go to get out of the way as the road is not wide enough.

The problem is not so much with the footpath outside the new houses it is the widened footpath on the Sutton side of Holme Close.

Highways to be informed.

64/06/2010

Planning Applications

66/2010/10509 – Change of Use of Domestic Garage To Commercial Office, High Pole Barn, Pole Lane
No adverse comments

66/2010/10469 – Small Gable Extension, Repositioning of 1st Floor Front Elevation Window And Tarmac Driveway, 31 Park Avenue
No adverse comments

66/2010/10365 – Construction of Detached Dwelling With Associated Parking And New Access, Land Adjoining, 11 Greenroyd Drive
The Parish Council consider the development will result in a loss of an amenity.



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North Yorkshire Council Report

Cllr. Barrett reported maintenance work to Bridge Road is due to commence in one week and further works are planned for the Main Street due to substandard iron works.

Following a meeting with Ken Martin to try and enforce the Parish Council's request for Pelican Crossings as opposed to Zebra Crossings for the Main Street and High Street/Holme Lane, Cllr Barrett reported that taking into consideration the area and the flow of traffic it did not justify a Pelican Crossing and Zebra Crossings were recommended.

The 106 agreement for Greenroyd Mill called for two controlled crossings.

Cllr Smith reported she attended a Forum where James Gilroy, North Yorkshire Highways stated that a Zebra Crossing was not a controlled crossing. This contradicts previous information reported from Highways.

It was resolved that Cllr. Hart look further into the 106 agreement and consult with Craven District Council and the developer.

Information

Zebra crossings are marked black and white painted strips across the road and flashing amber beacons.

Pelican crossings have red/amber/green signals facing drivers, and red man/green man signal heads on the opposite side of the road to the pedestrians waiting to cross. A pedestrian push button unit operates these.

Puffin crossings differ from Pelican crossings as they do not have a flashing green man/flashing amber signal. The overall crossing time is established each time by on-crossing pedestrian detectors. The demand for the crossing is still triggered by the push button unit but kerbside pedestrian detectors are fitted to cancel demands that are no longer required (when a person crosses before the green man lights).

Toucan crossings are designed for both pedestrians and cyclists and are typically used adjacent to a cycle-path (Cyclists are not allowed to cross the road using Zebra, Pelican or Puffin crossings). There is a green cycle symbol alongside the green man. At the latest Toucan crossings the crossing time is established each time by on-crossing detectors in the same way as Puffins.

Pegasus crossings are similar to Toucan crossings but have red/green horse symbol and higher mounted push buttons to allow horse riders to cross. This type of crossing is only used where many crossing moments are made across a busy main road.

'Staggered' **Pelican, Puffin** and **Toucan** crossings – When the crossings on each side of a central island are not in line they are two separate crossings. Pedestrians should cross the road in two stages by pressing the push buttons for each crossing and waiting for the green man to light at each separate crossing. Because it may lead to confusion between crossings there is no bleeper at 'staggered' traffic signal crossings. There may be a tactile signal to help deaf blind people in this instance.

66/06/2010

Craven District Council Report

Cllr. Hart reported that he had been appointed on the Planning, Policy and Grants Committees at Craven District Council and Cllr. Place on Planning, Policy and Audit Committees.

Cllr. Hart requested that two letters be read out at the meeting. The letters are from the Regional Planning & Strategic Land Director for Barrett Homes. Barrett Developments hold an option on the land West of Holme Lane, Sutton-in-Craven (Thompsons Field).

The first letter read "it is not to elicit support, or to compromise members in any way, but to invite a meeting with local representatives to seek views about the issues in the locality and the way in which this development could contribute to resolving those issues. If it is decided to subsequently to proceed with a planning application it is intended that there is engagement with the local community in an extensive public consultation, particularly dealing with matters of layout and design".



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The Meeting has been arranged for 16th June at 4.00pm.

The second letter is to the Spatial Planning Manager at Craven District Council confirming Councillor Hart and Councillor Places willingness to meet but require that the meeting be held at Craven District Council Offices with the Spatial Planning Manager present. Cllr. Hart stated that he also has asked for a legal representative to be in attendance.

The Chairman of the Parish council is also invited to attend.

Parish Council members voiced their concerns regarding any further development. "Our quota has been met with the Greenroyd Mill development." With regard to the above site, initial issues are "access, flooding, the field was previously used as a tipping ground."

It was **resolved** that a letter be forwarded to the Environment Agency informing them of the preliminary discussions being held about the potential development of the site and the councils concerns regarding flooding and the impact further development could cause.

It was **resolved** an invitation for Cllr. Whitaker to attend be passed on.

67/06/2010

Clerks Report and Correspondence

Sent/To

a) Village Hall Committee

Letter confirming Cllr. Bretan is the duly elected member to represent the Parish Council on the Sutton Village Hall Committee.

Received / From

1. Parkers and Leathers Ride Day Out

The Extra Ordinary Meeting to be held on the Friday 14th May 2010 was cancelled following a Meeting at the Police Station with all parties to discuss the event and the necessary insurance/legal requirements that needed to be met, including copies of risk assessments, in order for the Sutton Bulls Scooter Club to Park their bikes in a designated roped off area of the park and the provision of bouncy castles.

Risk Assessments and the necessary details were submitted to the Parish Council prior to the event.

The event was well received with no reports of any incidents from the Police.

2. Coalition

A proposal was put forward to work with/in conjunction with Glusburn and Crosshills Parish Council in relation to protecting our villages from overdevelopment.

It was **resolved** to Agenda this item for the next meeting.

3. Park Play Equipment

Four quotes have been obtained for new and replacement play equipment in Sutton Park: PPL, (Parkdale play & Leisure), Wicksteed Playscapes, Playdale Playgrounds and Pennine Playgrounds. All the quotations were compared at a working meeting and Pennine Playgrounds quote of £47,902 was found to meet requirements with regard to equipment, design and value for money.

It was agreed that the quote from Pennine Playgrounds be accepted and the Parish Council will contribute £10,000 towards the play equipment as budgeted for.

Support for the project has been received from Schools, Playgroups, Child Minders and District Councillors. Funding is now being sourced from various bodies.

The proposed plans for the new play equipment will be available to view in the Park Pavilion.

4. Village Committee

A letter from the Village Committee requesting permission to put up the Marquees for Fun Day the night before.

It was **resolved** that permission be granted.



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5. Christmas Lights

The Village committee would like to extend the Christmas Lights up the High Street, along North Road, Manor Way onto Croft Hill. Residents will be consulted and views considered.

The clerk contacted Paul Gilmore, North Yorkshire County Council, a contractor has been sent to assess the situation and provided estimates for the works.

6. Park Maintenance

6.1 Vandalism

On Saturday 5th June after closing the gates and their re-opening on Sunday 6th June, bunting which was put up in preparation for Fun Day was torn down and two Victorian style lamps damaged. The cost of damage is estimated to be over £600.00.

The police were informed and removed evidence from the scene for finger printing.

The Village Committee were contacted and in a bid to prevent any further vandalism the bunting was removed from the park.

Councillors are dismayed that the actions of a mindless minority once again spoil things for the many.

Cllr. Morrell stated he thought that the policy with regard to vandalism is for the cost of the damage to be added to next year's precept.

It was **resolved** that this be confirmed at the next meeting.

6.2 The window in the gents toilet was smashed provisions have been made to have it replaced. The cost is approximately £58.00.

6.3 The Lodge bedroom windows have now been replaced.

6.4 Small areas of footpath in the park are in need of attention to prevent a trip hazard. While E & R Hutchinson's were on site to finish the park gates. The clerk showed Mr Hutchinson the areas and the cost of repairs is £50. It was **resolved** that the repairs be carried out.

6.5 Flags have become uneven and present a hazard on the path to the Pavilion near the raised garden. As the issue is Health and Safety it was **resolved** that the repair work be carried out subject to quotes been approved by two councillors and the clerk.

6.6 The bottom shelter roof has more broken slates and presents a safety hazard. The Park Keeper has been asked to secure the roof removing any loose tiles.

Cllr. Wilkinson reported that a previous contractor has spare slates which were left from previous works to the shelter.

It was resolved that the contractor is contacted and the roof repaired. In the event of the contractor not having any spare slates, quotes are to be obtained and the decision approved by two councillors and the clerk.

7. Praise in the Park

The vicar requests permission to hold a service in the Park on the 18th July at 3.00pm.

It was **resolved** the request be granted.

8. Craven District Council Planning Decisions

Conversion of Swimming Pool Building To Annexe Residential Use in Association with Fernleigh, Fernleigh, Crag Lane.

Permission Granted. Date decision issued 12 May 2010

8.1 New Detached Garage And Conversion of Existing Garage To Lounge & Playroom, 6 Daisy Place.

Permission Granted. Date decision issued 20 May 2010.



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8.2 Additional And Replacement Windows, And Alterations, Meadow Croft, America Farm. Permission Granted. Date Decision issues 27 May 2010.

8.3 Demolish Existing Garage And Construct Single Storey Rear Extension And Porch, 1a Hall Drive. Permission Refused. Date Decision Issued 27 May 2010.

Reasons for Refusal

It is considered that the proposed rear extension, because of its size and position, would appear out of scale with, and would relate in an unsatisfactory manner to, the host dwelling. Furthermore, because that extension would occupy more than 50% of the rear garden of the premises it is contended that it would also represent a form of overdevelopment. In the view of the Local Planning Authority therefore the proposal would harm the appearance of the host dwelling and the character and appearance of the street scene in general. It is therefore considered to be contrary to the provisions of Policy H20 and Appendix F of the Craven District (Outside the Yorkshire Dales National Park) Local Plan.

9. Fly Posting

Complaints have been received over notices continually stuck to lamp posts around the Village. Generally all unauthorised signs and posters situated within the highway will be removed. Discretion may be exercised with regard to signs for local fetes and small charitable events provided that they:

- Do not cause a hazard;
- Are not offensive or unsightly
- Are erected not more than 48 hours before the event and removed immediately after

Notices are being continually left on notice boards. A member of Parish Council staff has been now appointed to remove these on a regularly basis. Lots of staples are being used to put posters up, these are very difficult to remove and very time consuming.

It was **resolved** that a notice be placed requesting that staples are not used.

10. Archway, Hall Drive

Letter from a resident to North Yorkshire Highways copied to the Council regarding the dangerous condition of the archway which has been hit by lorries on several occasions in the past. Height restriction signs are now in place, however the resident states "there are now some loose stones on top of the arch which pose a threat of falling masonry onto road users below. These stones need to be re-set with new mortar."

The clerk contacted the resident to clarify ownership of the deeds. Martin Webster from North Yorkshire Highways has visited the site and is looking into the matter.

11. Ellers Road

Andrew Mellor, North Yorkshire Highways confirmed that Ellers road has been added to a package of work for permanent repairs to be carried out this summer.

12. Pavilion

In order to acquire customer feedback it was resolved a comments box be placed in the Jubilee Pavilion Tea room.

68/06/2010

Members Community Reports

Greenroyd Mill

Residents reported that they are being subjected to serious Anti-social behaviour on the Greenroyd Mill Site. The problem household on the site is regularly causing loud noise that disturbs the other residents, often into the small hours of the morning.

One resident states " things are so bad that he/she has to stay at his/her parents at the weekends in order to be able to get any sleep, and it is causing a considerable amount of distress."

Several residents have complained to the company that managed the site, at the time of signing the lease. The lease sets out rules for living in the "affordable housing" which included no noise after 11pm etc.



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In a bid to establish who is responsible for enforcing the lease, the Housing Strategy Team at Craven District Council was contacted and the following information supplied: A number of properties belong to Jephson Housing and others were bought under the discount for sale model, they either own the property outright or on a long lease if that is how Becks sold it, but they do own the full house, however when they come to sell it they can only sell on at the discount they bought at.

Jephson Housing has said they currently have four properties. The property in question is not one of theirs.

Beck Homes reported they were aware of the problems but there is nothing they can do as they do not now own the site. The advice their solicitor gave was to contact the Council.

Barnfield Construction stated they only bought the future developments and have no responsibility for the properties which are currently occupied.

Craven District Council's solicitor reported he thought that Barnfield bought the whole of Becks Homes remaining ownership interest in the overall site at Greenroyd Mill, and this would include the freehold interest in any flats/houses sold off by Beck Homes on long leases, so Barnfield would stand in position of landlord in relation to the leases and have the right to take legal action to enforce the terms and conditions.

The Clerk contacted Mr. Mark Taylforth who was the main contact with the new planning application and legal agreement for Barnfield Construction.

It was **resolved** to await Mr Taylforth's reply.

Pinnacle

Cllr. Hart reported that a resident from Glusburn reported seeing a dark coloured vehicle parking on the lane of Hangingstone Quarry (Lunds Tower). The resident understood that a boulder was placed on the path leading to the area.

It was **resolved** to write to the resident that a boulder had been placed in position at the beginning of April following this a fire was reported and the boulder broken.

The Park Keeper is acquiring help to place another boulder on site.

69/06/2010

Finance

1. **To agree payments in accordance with the budget listed in the report – see attached schedule**

It was **resolved** to agree to the payments listed in the report.

Chub Fire Limited	180.89
D. A. Clarkson & Son Building Con	826.14
Silsden Mower Services	50.00
Playing Fields Association	35.00
Craven District Council	95.94
North Yorkshire Pension Fund	707.38
HM Revenue & Customs	479.78
Aire Valley Glass	1750.00
Salaries (7members of staff)	2941.19



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“Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it is resolved that, because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of Legal Proceedings.”

Letter received from Emsleys Solicitors:

Re: Accident Date:03 April 2010

Claiming damages for personal injuries and consequential losses following an accident on the above date.

“The circumstances of this accident are that on 3 April 2010 at approximately 3pm, the client was at Sutton Park on her scooter. As she was proceeding along one of the walkways in the park the front wheel of her scooter went into a large hole within the same and she went into the handlebars of her scooter and was thrown from the same.

As a result of her accident, the client sustained cuts and abrasions to her elbows and knees together with a laceration to her lip and gums. Some of her teeth have been pushed into her gums and she has lost one of her teeth. The client’s parents at this stage are unaware as to the extent of the damage caused to her teeth.”

The Park Keeper reports that about a week or so after that date a woman knocked on the Lodge door and explained that her daughter had fallen down a hole on the main path while on her scooter.

The Park Keeper reported there are no holes on the main park path and it was a drain covered with the original dish shaped gully top. This has been in situ since 1912 when two conveniences were sited (now demolished).

There have been no reports of this nature previously.

Work was recently undertaken to unblock a drain and the original dish cover gully has now been replaced with a flat top cover.

The park signage prohibits cycling and dogs must be kept on leads.

The letter from Emsleys solicitors has been acknowledged and our Insurance Company notified.

A copy of the letter from Emsleys Solicitors, Risk Assessments, photographs, Invoices for works have been forwarded to Zurich Municipal.

An Email confirming receipt of the documents was received on 3rd June 2010.

70/06/2010

Date and Time of Next Meeting

The next ordinary meeting of the Council will be the Meeting held on Monday 5th July 2010

The meeting closed at 8.30 pm.