



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Community Centre, North Street, 6.45pm on Monday 5th December 2011

Present

Chairman Cllr. Whitaker, Vice-Chairman Cllr. Morrell, Cllr. Joy, Cllr. Wilkinson, Cllr. Hawkins, Cllr. Smith, Cllr. Herpe and Cllr. Bretan.
In Attendance: Mrs D Emmott - Clerk, Cllr. P. Barrett (North Yorkshire County Councillor) and four members of the public.

126/12 Apologies for Absence

Cllr. Hart and Cllr. Marchant

127/12 Declarations of Member's Interest in Matters on the Agenda

None

128/12 Minutes of the Previous Meeting

It was **resolved** that the minutes of the Council Meeting held on Monday 7th November 2011 (circulated to all members) were agreed as a correct record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Joy.

129/12 Public Participation

Mr Young, Village Committee suggested to the Council that the amount budgeted for donations last year should be increased.

A resident enquired if the Parish Council were intending to do a Neighbourhood Plan.

The Parish Council in January 2011 carried out a Housing Survey with the results forwarded to Craven District Council and MP's. A Parish Profile is currently being put together this is a snapshot of the parish in terms of its social, economic, environmental and transportation characteristics. The Planning Policy Team at Craven District Council will be producing a new local development plan for Craven (outside the national park), which will shape the development in the area in the future. The parish profile information will help produce a plan that responds to the distinct nature of each profiled parish and addresses important issues in those parishes. The profiles will also be useful in creating a Neighbourhood Plan.

130/12 Planning Applications

66/2011/12171 – Side Extension Together With Porch To Principle Elevation And Conservatory To Rear Elevation, 20 Rowan Garth
No adverse comments

131/12 North Yorkshire County Council Report

Cllr. Barrett reported that proposals are being made to cut bus services. The 78A which runs from Skipton - Airedale Hospital - Keighley is being cut to run from Skipton to Airedale only at 9.03am, 11.03am and 1.03pm. The SS1 is also to be affected.

The matter will be discussed at the next Area Committee Meeting on Thursday 26th January 2012 at St Peters, Crosshills .

Crosshills Library will remain open with a reduction in hours from 22 to 18 hours.

132/12 Craven District Council Report

None

133/12 Clerks Report

a) Highway Signs

E-mail to North Yorkshire Highways regarding the 7.5 weight restriction sign missing from the High Street/Ellers reported by a resident and also concern over the steepness of the raised pavement for the zebra crossing by the Black Bull Inn.

Highways informed that there has never been a 7.5 weight restriction sign. A blue 'Not Suitable for Wide Vehicles' sign is in place.

b) Christmas Lights

Following the Chairman's request to a member of the Village Committee present at Novembers meeting, to alter the 'switch on' to the same day as the Carol Service and the turning on of the Christmas Tree Lights in a bid to save on costs. A response was received from the Chairman of the Village Committee (circulated) detailing the impracticality due to wiring, circuitry and electricians to be present for a 'switch on' at the same time or the same day as the Carol Service.

Based on the letter, booked contracts, the fact the 'Switch on' date and times were due to go to print in the prepared village newsletter and the timescale involved the clerk advised councillors and a vote was taken.

The majority decision was for the lights to be 'switched on' as usual on the 1st December this year.

A letter confirming the decision was forwarded to the Chairman of the Village Committee.

c) Nativity

E-mail to Reverend Canon Michael Cowgill, informing him that the Parish Council support the Outdoor Nativity and have no objections to applying for a Temporary Road Closure Order for the event.

Notice of Temporary Road Closure Order received from Craven District Council

d) Hazel Grove Road

A Highways Officer met with the Environment Agency at 1pm on Monday 14th November and arranged to have the defects of the road surface sorted.

e) Bus Shelter – Main Steet

The new bus shelter was originally sited in the wrong position (not in line with the wall) this was reported to Highways and has now been rectified.

f) Letter and correspondence from Julian Smith MP

Further to previous correspondence about the National Planning Policy Framework Mr Smith encloses a letter received from the Planning Minister in response to his submission.

“I wanted to send you thanks for taking the trouble to send your thoughtful and detailed observations on the draft National Planning Policy Framework in your letter dated 14th October.

I appreciate your concern to ensure that the final Framework supports development that is appropriate for the needs of your constituents. We will consider the points you raise alongside the other responses we received.

As you recognise, we do need homes for young people and for growing families, and we need jobs in expanding businesses. But this must not -- and will not -- be at the expense of our natural and historic environment.

While it would not be appropriate for me to pre-empt the consultation, I can assure you that – together with streamlined national policy delivered through the Framework – our reforms will abolish the Regional Strategies which set top-down targets for development and will emphasise the central and critical role of local plans to decision making.”

g) Craven District Council Planning Decisions

Date of Valid Application: 11 October 2011

Proposal: Proposed Replacement And Relocation Of An Existing Fire Damaged Domestic Equipment Store

Location: Pepperpot House, Low Malsis Farm, Colne Road

Date of Decision: 24th November 2011

REFUSED

Notwithstanding the existing residential group of converted farm buildings, the site is situated in open countryside where there is strict control of new development under national planning policy guidance contained in PPS4 and PPS7, and saved Policy ENV1 of the Craven District (Outside the Yorkshire Dales National Park) Local Plan: In the absence of any overriding justification for the development (on the basis of the information supplied with application) It is not held that there is sufficient justification for a storage building on the scale proposed. The proposed building would therefore represent sporadic development in the countryside to the detriment of the character and appearance of the local landscape, and to the residential amenities of the occupants of the neighbouring dwelling by reason of general disturbance and activity generated by the use of the building. As such the application proposal would be contrary to national planning policy guidance contained in PPS7 and saved Local Plan Policies ENV1, ENV2 and EMPS.

Date of Valid Application: 29 June 2011

Proposal: Garage Extension With First Floor Bedroom/En Suite Above (Resubmission of Withdrawn Application 66/2011/11510)

Location: Dalesview, West Lane

Date Decision issued: 23 November 2011

GRANTED

Date of Valid Application: 04 October 2011

Proposal: Construction of New Agricultural Machinery Store With Roof Void Storage. Resubmission of Withdrawn Application 66/2011/11807

Location: Wood Vale Farm, Ellers Road

Date Decision issued: 22 November 2011

GRANTED

h) Street Lighting Faults

The following Street Lighting faults have been reported to North Yorkshire County Council for maintenance work: Reference 562-5140.

No.4 Hall Drive, No.13 Holme Lane, No 4 High Street, No 4 Sutton Lane, No.1 Ellers Road opposite the entrance to Wet Ings Lane.

i) Street Cleansing Review

The review has now been completed and Craven District Council have concluded that based on available evidence the service provides a good level of value for money. Though there are a number of actions the District Council can take to improve the service and make it even better value for money.

Recommendations for action include:

- reviewing and improving capacity for enforcement on littering and dog fouling;
- re-launching our Keep Craven Clean Initiative and undertaking sustained publicity related to littering and dog fouling;
- improving communication with Parish and Town Councils regarding street cleansing activity
- reviewing frequency of cleansing and routes across the District to make sure we are taking the most efficient routes when sweeping streets and emptying bins, to help to reduce time, CO₂ emissions and fuel costs;
- reviewing the number of and locations of litter and waste bins across the District to ensure we provide the most appropriate levels in the right locations;

- numbering litter and dog bins across the District to facilitate identification and reporting of issues by the public;
 - exploring options with Parish and Town Councils for increased provision of lengthsman; and
 - working with local Parishes and Organisations to hold a 'Big Tidy Up' event during National Volunteer Week.'
- Updates will be issued to Parish and Town Councils and the District Council will liaise as necessary.
The Full Survey Results Report will be available on www.cravenc.gov.uk by 16th December.

1. Park / Pavilion Report

a) Park Lodge Windows

The front windows of the lodge are in need of replacing due to the frames being rotten.
The style and materials would be the same as the 3 section windows previously replaced. The cost £596.00 plus VAT.
It was **resolved** that the windows be purchased.

b) Park Benches

Expert advice has been sort on the refurbishment of the Park Benches. Dipping is fine as long as the wood is left to totally dry and a neutraliser is used before applying any teak oil etc. The cost per bench is £20 including VAT.
It was **resolved** that the refurbishment of the benches be carried out and the park staff informed of the correct procedure.

c) Park - Leaves

A Letter received from residents regarding leaves collected in the park and deposited at the far side of the playing field blowing in to nearby gardens.
It was **resolved** that the matter be discussed with the Park Keeper and a solution found to resolve the issue.

2. Trade Waste Collection

The Government's Waste Hierarchy requires councils and businesses, wherever possible, to Reduce, Reuse, or Recycle waste, and Craven District Council would like to extend the already successful recycling schemes of Household Waste from domestic properties, to businesses in Craven.
It was **resolved** that the Parish Council would be interested in participating in a commercial waste recycling service.

4. Crag Nook Delph- Sheep

The Council has received a request to allow five Sheep on to Crag Nook Delph.
It was advised that Sheep have been known to eat trees.
It was **resolved** that permission be refused. Allowing Sheep into the area would not be appropriate as the area is open to the general public. Young trees have also been planted and the area is not adequately fenced off.

5. Invitation to participate in the lighting of a beacon for the Queens Jubilee

A member of Cowling Parish Council invites member/s of the Council to participate in the lighting of their beacon to mark the Queens Jubilee.
It was resolved to thank Cowling Parish Council for the invitation and to inform that Sutton-in-Craven will also be lighting the beacon on Crag Nook Delph.

6. Parish Profile Review

The Sutton Parish Profile provides a snapshot of the parish in terms of its social, economic, environmental and transportation characteristics.
The information was reviewed and any amendments noted forwarded to Craven District Council.

134/12 Members Community Reports (information only)

- Mr Airey from Newbridge Farm advised that the fence surrounding the pinnacle is need of replacement. Mr Airey stated he has patched the fence up for a number of years but it is now so bad the patches need patching.
It was **resolved** to look into the matter and clarify ownership.
- Cllr. Bretan questioned that amount of 'To Let' signs placed outside Greenroyd Mill and the necessity for them as opposed to one.

135/12 Finance

a) To confirm the budget for the 2012/13 Precept and complete the relevant form.

The budget was circulated, discussed and agreed.
Section 41 of the Local Government Finance Act 1992 requires Parish Councils/Meetings to notify the relevant Billing Authority (Craven District Council) of the amount required in the forthcoming financial year to meet their Parishes expenses.
It was **resolved** that the Precept will remain the same has last year £78,780.

b) To authorise payments in accordance with the budget and note receipts

It was **resolved** to authorise payments listed in the report (circulated).

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| Poppy Appeal | 35.00 |
| B K Growers | 119.34 |
| Community Centre | 11.00 |
| LBS Horticulture Ltd | 53.22 |
| North Yorkshire Pension Fund | 813.12 |

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|---------------------------------|---------|
| HM Revenue & Customs | 473.28 |
| Staff (5 members) | 2900.29 |
| Society of Local Council Clerks | 140.00 |
| Gibsons Garden Machinery Ltd | 312.39 |
| Jacs | 19.29 |

136/12 Date and Time of Next Meeting

The next ordinary meeting of the Council will be held on Monday 9th January 2012. The meeting closed at 8 pm.