



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 5th July 2010

Cllr. Whitaker – Chairman, Cllr. Morrell – Vice Chairman, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr. Smith, Cllr. Hawkins and Cllr. Marchant.

Mrs D Emmott, Clerk to the Council

Cllr. Barrett, North Yorkshire County Council representative

Four members of the public attended.

The Chairman welcomed everyone present.

71/07/2010

Apologies for absence

Cllr. Hart and Cllr. Herpe

72/07/2010

Declarations of Member's Interest in Matters on the Agenda

None

73/07/2010

Minutes of the Previous Meeting

It was **resolved** that the minutes of the meeting of the Council held on the 7th June 2010 (circulated to all members) were agreed as a true record and signed by the Chairman. Proposed Cllr. Wilkinson and Cllr. Marchant.

74/07/2010

Public Participation

Land West of Holme Lane (Thompson's Field)

A resident enquired if a planning application had been put forward by Barrett Housing for the Land West of Holme Lane.

No application has been put forward at this time.

Holme Lane

Residents informed the meeting that the original plan for the newly laid footpath 1.2 m wide should have been adhered to. The current extended footpath is causing continuous problems for motorists.

Clerk to inform Cllr. Barrett.

75/07/2010

Planning Applications

66/2010/10682 – Demolition of Existing Agricultural Buildings, Construction of Replacement Agricultural Machinery Store and Windturbine, Ravenstones Farm, Strikes Lane.

No adverse comments

66/2010/10688 – Two Storey Side Extension To Dwelling, 49 West Lane

No adverse comments

66/2010/10702 – Retrospective First Floor Extension Over Kitchen, Stubbing House, West Lane

No adverse comments

66/2010/10737 – Tarmac Hardstanding and Dropped Kerb, 31 Park Avenue

No adverse comments

76/07/2010

North Yorkshire Council Report

None

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Craven District Council Report

None



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Clerks Report and Correspondence

Sent/To

a) Village Hall Committee

E-mail to Village Committee informing that their request to put up the Marquees for Fun Day the night before has been granted.

b) Environment Agency

E-mail to Helen Tattersdale, Environment Agency, informing of preliminary discussions being held about the potential development of the site: Land West of Holme Lane and the Parish Councils concerns. A request has been made that should the plans be brought to their attention for comment that we be kept informed.

c) Park Maintenance

Quotes were obtained to repair uneven flags which present a trip hazard. As the issue is one of Health & Safety which needs urgent attention the quote of £145.00 was approved by two members of the Council and the Clerk.

d) The contractor was contacted regarding slates which apparently were left from previous works to the bottom shelter in the Park. The cost of repairing the shelter is £430.00. The shelter presents a safety hazard and urgently needs to be repaired.

e) Flyposting

Letters sent to various organisations in respect of fly posting: Generally all unauthorised signs and posters situated within the highway will be removed. Discretion may be exercised with regard to signs for local fetes and small charitable events. These should not be erected more than 48 hours before the event and removed immediately after.

f) Lunds Tower

Letter to resident regarding the placement of a boulder at Hangingstone Quarry.

g) Vandalism

The Councils policy with regard to vandalism is to highlight it in the budget.

Received / From

Highways

1. Controlled Crossings – Main Street, High Street/Holme Lane

Report from Cllr. Hart to be given at next meeting.

1.2 Holme Lane

Following the Councils correspondence to Highways with regard to resident's concerns over the newly installed widened footpath on the Sutton side of Holme Close and the problems when turning right out of Manse Way if a car is parked, the following response was received from Ken Martin:

"If this problem persists, the solution would obviously be a length of double yellow line to push parked cars further from the narrow point. The traffic regulation order process would take some time, as you know, and there is a waiting list."

2. Report from Meeting with Barrett Housing – Land West of Holme Lane (Thompson's Field)

Notes of the meeting held on the 16th June 2010 at Craven District Council Offices between Barrett Housing, Ward Councillors, Parish Council Chairman and Planning Officers were circulated to members.

2.1 E-mail from the Environment Agency acknowledging receipt of information, that preliminary discussions are being held about the potential development of the site Land West of Holme Lane, (Thompson's Field) and the Councils concerns.

The information has been passed on to the Flood Risk Management Team and they will keep the council informed of future developments.



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3. Coalition

A proposal was put forward to seek views on working with Glusburn and Crosshills Parish Council in a bid to protect our villages from over development.

It was **resolved** that the Chairman extend an invitation to Glusburn and Crosshills Parish Council Chairman to attend an informal meeting to discuss the issue.

4.1 Allotments

The Parish Council have provided 22 Allotment plots on Bridge Road.

There are currently 21 residents of Sutton-in-Craven on the waiting list. In a bid to provide further allotments the Clerk on behalf of the Parish Council has written to two allotment holders whose plots have not recently been cultivated, to ask their intentions and to remind them of the rules laid out in their Tenancy Agreement. The Clerk has also written to known land owners enquiring if they have any land which would be suitable to accommodate allotments.

4.2 A letter from a resident who recently attended a Bee Keeping course and is looking for a suitable site to put an Apiary. The resident is an allotment holder and is enquiring if she can keep bees on the allotment plot? Or if possible on the land behind the allotments?

It was **resolved** that the request be granted subject to contacting the Councils Insurance Company for advice and a Agreement and Conditions be signed.

5. Bus Shelter – Holme Lane

Planning permission is not required to replace the bus shelter on Holme Lane. Part 12 (section) of the General Permitted Order 1995.

Quotes are being obtained to demolish the shelter to existing wall height and top of with coping stones and insert new shelter on to base.

6 Park / Pavilion Report

6.1 Park Play Equipment

Funding of £5000 has been granted by Craven District Council subject to conditions this will hopefully aid in securing funding from other bodies.

6.2 The vandalised park lights have now been replaced with two new lamp heads at a cost of £676.83 plus fitting.

6.3 The uneven flags surrounding the raised flower bed on route to the Pavilion have been relayed.

6.4 Bottom Shelter roof has now been repaired.

6.5 The broken toilet window has now been repaired.

6.6 The work to the Park Gates by the Village Committee has now been completed to a high standard and a new coat of paint has also been applied.

6.7 A letter from the Village Committee thanking the Parish Council for the assistance in widening the park gates to allow Fun Day to take place and for the use of the park and all its facilities. The committee appreciates the assistance of volunteers at their events and the use of assets such as the pavilion help make their day easier and more enjoyable.

The Committee hopes the park and pavilion were left in a satisfactory condition following the event.

6.8 The Council thank the Village Committee for all their hard work on Fun Day and returning the park to a reasonable standard as possible.

7. Community Resilience Scheme

During a widespread or intense emergency, the Emergency Services and Local Authorities may not be able to respond immediately or fully and have to prioritise according to need. The government is therefore extremely keen that local communities develop resilience, by creating a community Resilience Scheme, enabling them to start responding to the emergency until other resources can be allocated to support them.



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A Community Resilience Plan details how you will respond to emergencies such as severe weather (floods, wind, snow, and heat), power failure, influenza, and events that may restrict access to your community.

The plan encourages your community to identify and appreciate the potential risks that could affect your local area, and in doing so it should help you consider how you could act to reduce those risks and what actions you could take during an emergency.

Having plans in place will enable your community to take prompt independent action in emergencies and experience has proven that having such plans can dramatically reduce the scale of the damage sustained in an emergency as well as facilitating a more rapid restoration to normality.

It was **resolved** that a working party meeting be held with Councillors Bretan, Smith, Marchant and Hawkins attending to look at the Community Resilience Scheme template to ascertain if it is achievable.

8. Lunds Tower/Hangingstone Quarry

Letter and photographs received from a resident who on the 20th June had visited Sutton Pinnacle with her husband and was distressed at the sight of the amount of rubbish which blighted the picnic area below the tower. The residents appalled that anyone could abuse the facility in this way very kindly cleaned up as best they could. The resident states this is the second time in as many months they have performed this operation. (Photographs circulated to members).

The Park Keeper has replaced the boulder to prevent vehicle access and visited the site and removed any litter.

9. Craven District Council Planning Decisions

9.1 Change of Use of Part of Domestic Garage To Commercial Office, High Pole Barn, Pole Lane.
Permission Granted. Date of Decision 09 June 2010

9.2 Alterations To Existing House and Flat to Create 2 No Dwellings, 9 North Street.
Permission Granted. Date of Decision 23rd June 2010.

9.3 Removal of Condition 3 on Original Approval 66/2002/2561 – Cranberry Cottage, West Lane.
Permission Granted. Date of Decision 22 June 2010.

9.4 Construction of Detached Dwelling with Associate Parking and New Access, Land adjoining 11 Greenroyd Drive.
Permission Granted subject to conditions. Date of Decision 21st June 2010

9.5 Erection of Granny Flat Extension To Side of Dwelling And New Dormer to Front, Woodlea, West Lane
Permission subject to conditions. Date of Decision issued 02 July 2010

10. Ellers Road

A resident reported a large hole fifty yards on the left hand side pass Knowle Top Farm/Long House.

The edge of the road had collapsed leaving a hole approximately 5ft deep and 3ft wide on/near the edge of the road.

Highways were contacted and this has now been dealt with.

11. Standards Committee – Appointment of Parish Members

Vote no more than 2 candidates:

CHATWIN, Hazel M – Embsay with Eastby Parish Council

JAQUIN, Eric – Skipton Town Council

LORD, Joe – Settle Town Council

ROOZE, Michael R – Grassington Parish Council

Reply in by no later than Noon on 8th July 2010

It was **resolved** that Michael R Rooze and Joe Lord be nominated.



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12. Yorkshire Local Councils Associations - Councillors

The 2010 Joint Annual Meeting of the Yorkshire Local Councils Associations will be held at Poppleton Community Centre, Upper Poppleton near York on Saturday, 17 July 2010 commencing at 2.00pm.

13. Minerals Core Strategy Progress Update and Further Consultation

North Yorkshire County Council is currently preparing a Minerals Core Strategy which, once adopted, will guide mineral related development up to 2030.

Views are being sought on early drafts of the following documents:

- Sustainability Appraisal;
- Strategic Flood Risk Assessment;
- Habitats Regulations Assessment; and
- Site and Areas Assessment Methodology.

The full consultation documents available on the website at www.northyorks.gov.uk/mwdf.

The consultation will run from 18th June for 6 weeks ending Friday 30th July 2010.

14. Temporary Road Closure

Temp. Order up to 18 months

Title: Prohibition of all vehicles

Location: Holme Lane, Sutton-in-Craven. From its junction with Bridge Road to its junction with Main Street.

Duration: For a two week period in a six month window commencing Monday 2nd August 2010.

Ground: Construction of new culvert

15. Playing Fields Association - Councillors

The York & North Yorkshire Playing Fields Association Annual General Meeting, Saturday, 10 July at 11.00am Bilbrough Village Hall, Bilbrough, York.

16. Joint Regional Training Conference - Councillors

Friday 24th September to Sunday 26th September 2010, The Royal Hotel Scarborough.

Focusing on the new Government's plans and aspirations for local councils.

17. Craven Area Committee

A meeting will be held on Thursday 8 July 2010 at the Tempest Arms, Elslack at 10am. Members of the public are invited to attend the meeting and will be given the opportunity to ask questions of members of the County Council and Officers.

The next meeting of the Committee is to be held on the 9 September 2010 at 10am, at Bolton Abbey Village Hall.

18. Community Governance Review 2010/11

A schedule updating in summary form the issues that are likely to result in Draft/Proposals/Recommendations under the Community Governance Review. There will be a period of three months to respond to the detailed proposal when the Draft Proposals/Recommendations document is published in mid to late August.

19. Archway - Hall Drive - update

The archway requires some maintenance work to make it safe. Ownership is unclear and the residents of West Lodge and East Lodge, Hall Drive have been trying to resolve this matter.

Highways were contacted but their representative has documentation from 1988 showing that Hall Drive had been adopted as highway maintainable, but excluded the land on which the two piers supporting the arch stand.

Both owners of West and East Lodge have checked their original land/property title deeds and these clearly show that the land boundary of the property does not include the archway.

The resident of West Lodge has written to the land registry for assistance in resolving this issue.



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20. Winter Service – Salt Bins and Heaps

A comprehensive assessment of all existing salt bin and heap locations has been carried out by North Yorkshire County Council to ensure compliance with their current policy.

All locations that meet the assessment criteria have been recorded in two schedules (Urban and Rural locations – copies enclosed). Also enclosed is a general overview plan of the rural heap/bin locations within the red bordered parish boundaries to give an indication of coverage on routes in our parish. Should future requests for heaps or bins be made then an assessment will be carried out on the location and if the criteria is met then these will be added to the schedule.

If the Town or Parish Council requires a new salt bin on the publicly maintainable highway in a location which does not meet the assessment criteria, the County Council will consider its provision subject to the following specification and conditions:

- Green (or yellow) bins with a capacity of approximately 200kg will be provided at a cost of £85.00.
- A £75 charge will be levied each year to cover the cost of filling with rock salt. This will include pre-season filling i.e. prior to 1st November, and a refill typically mid-season or, for example after a significant snow event.
- A further charge may be levied if additional fills are required. The Highway Authority reserves the right to remove any bins, the contents of which are used “indiscriminately” or outside publicly maintainable highways limits.

It was **resolved** that a bin be requested for Park Drive. Originally a bin was sited at this location.

21. Christmas Lights

Paul Gilmore, North Yorkshire County Council confirmed he would chase up the information required from the contractor with regard to the installation of further Christmas Lights.

22. Leader Events

Tuesday 6th July, Langcliffe Village Hall, 10:30 am to 1:00pm

23. The Coalition Programme for the Government

The Associations have recently received a briefing on the above from the National Associations of Local Councils. An extract of the executive summary of the whole programme plus the extended summary for the Department of Communities and Local Government was circulated to members.

79/07/2010 Members Community Reports

The footpath on beck side is overgrown.

It was **resolved** to inform footpath maintenance at North Yorkshire County Council

80/07/2010 Finance

1. To agree payments in accordance with the budget listed in the report – see attached schedule.

It was **resolved** to agree to the payments listed in the report.

81/07/2010 Date and Time of Next Meeting

The next ordinary meeting of the Council will be held on Monday 2nd August 2010

The meeting closed at 7.25 pm.