



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 3rd August 2009

Present

Cllr. Whitaker (Chairman), Cllr. Hart, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr. Hawkins, Cllr Herpe, Cllr Marchant and Cllr Smith

Mrs D Emmott, Clerk to the Council

The Chairman welcomed everyone present.

Cllr. Barrett and 3 members of the public attended.

097/08/2009 Apologies for absence

Cllr. Morrell

098/08/2009 Public Participation

Mr Young (Village Committee) requested the Council to consider a proposal to widen the main park gates by approximately 5ft to allow large vehicles carrying the attractions access for Funday (Clerks report item 4). Letters from school children written to the Committee about Funday including the fairground rides were presented to the Council. Further discussion took place.

099/08/2009 Declarations of Interest Member

Cllr. Hart abstained from planning observations.

100/08/2009 Minutes of the Previous Meeting

The minutes of the meeting held on the 6th July 2009 were agreed as a true record and signed by the Chairman proposed Cllr. Wilkinson, seconded Cllr. Hawkins.

101/08/2009 North Yorkshire County Council Report

Cllr. Barrett reported that following the Craven Area Committee Meeting held on Thursday 30th July, agenda item proposals for a proposed pavement and extension of 20mph and Traffic calming was considered. It was resolved that a reduced pavement will be implemented on Holme Lane. Chicanes or buildouts will not be installed and the speed limit will remain the same.

The re-surfacing work on Wet Ings Lane is now completed. Positive feedback has been received.

Crosshills Library will be closed from 1pm on Saturday 15 August and will reopen on 10 am Monday 24 August 2009 at temporary premises in St Peter's Church Hall, Main Street, Crosshills. The opening hours will be: Monday 10am – 1pm and 2-7pm, Thursdays 2 -5 pm, Fridays 2-7 pm

102/08/2009 Craven District Council Report

Cllr Hart reported that the bus passes will remain the same.

No decision has been reached regarding the Waste Collection Process.

Any future Grant applications to Craven District Council from the Village will require the backing of the Parish Council either in the form of a donation or a letter of support.

There is no change to the Parish Electoral Cycle.

103/08/2009 Clerks Report and Correspondence

Sent/To

a Letter to Environment Agency

Informing that the Council are pleased with the draft states which they intend to complete in the short term for our area and urge to keep these in the final strategy plan.

b Senior Citizens Centre Committee

Letter to the Senior Citizens secretary Informing that the Council have granted their request for a donation towards new fencing.

c Park Notice Board

Letter to A Fountain excepting his quotation for the installation of the new Park Notice Board.

Received/From

1. Sutton Junior Football Club

Proposal:- The two pitches normally marked out on the main playing field to be turned into one three quarter size pitch, running the opposite way for members aged 10-11 and a smaller pitch be marked out near the All Weather Pitch for 6 year olds. To allow the use of special lockable/removable goal posts. All equipment meets required safety standards.

It was **resolved** that the proposal be granted.

2. Fencing around the Under 6's play area

Residents have approached the Council to have the under 6's play area fenced off. This will make it more secure for young children and prevent dogs, vermin etc from entering.

For supplying and erecting of 1.2m high vertical paling fence in planed green timber, fitting of pedestrian gates and iron work. Quotes obtained.

It was **resolved** to look at alternative types of fencing and seek advice from the playground safety inspector.

3. Infrastructure Audit For The Area of Craven Outside The National Park

i) Are there considered to be any deficits in infrastructure provision affecting the area covered by your Council or within the wider area?

General road maintenance (e.g. Bridge Road, High Street), Pavements (Sutton Lane), Education (Schools need upgrading to meet placement demands), Health Centre, Holme Lane Crosshills (serves a vast area and is at full capacity now), Mental Health Care.

ii) What are considered to be the main infrastructure requirements (which may or may not be linked to existing deficits) affecting the area covered by your Council or within the wider area?

Road maintenance, sewerage and drainage, public toilets.

iii) In particular, with regard to leisure and recreation facilities, are there any infrastructure deficits or requirements in the area covered by your Council or within the wider area? Things to consider may include playing fields, sports facilities, village halls, bowling greens, tennis courts, skateparks and wheel sports facilities, Multi use games areas etc

The Park which is managed by the Parish Council covers most of this and the local area is considered generally to be well covered.

iv) In particular, with regard to community facilities (for example village halls, shops youth centres etc) are there any deficits or requirements in the area covered by your Council or within the wider area? If there are community facilities within your area are these open or available too infrequently?

Youth Centre (although funding was obtained for a pod, now removed, there was a lack of funding available for qualified staff), shops (more variety).

v) In particular, with regard to transport infrastructure, are there any infrastructure deficits / requirements affecting the area covered by your Council?

Railway station required at Crosshills, Although a bus link is provided to Steeton train station in the early morning and early evening this is to infrequent and makes commuting at other times during the day by public transport difficult.

vi) In particular, with regard to green infrastructure are there any existing green areas which could be improved or linked together to provide networks of green infrastructure.

No comment

4. Sutton Village Committee – Main Park Gates

A letter was read out from Sutton Village Committee requesting the Council consider a proposal to widen the existing main gates to the Park to allow large vehicles carrying attractions access for Funday. "This would include widening the vehicular access point by relocating the stone pillar on the left as you enter the park, then have extra pieces in a matching design added to the original gates, painted to match and then re-hang the gates. Tarmac would be made good as required."

It was **resolved** that more detailed plans are required from the Village Committee for further discussion prior to any further action or decision.

5. **Park Drive**
 Following complaints about cars being inconsiderately parked near the junction of Park Drive and residents feeling they are putting their lives at risk when exiting Park Drive on the wrong side of the road, a meeting was arranged. David Cairns (North Yorkshire Highways), Cllr Philip Barrett, Cllr Stephen Place, Cllr Neil Whitaker and the clerk attended to discuss the best way forward.
 The conclusion was to white line either side for about 10m from the junction and see how this progresses.
6. **Changes to our waste collection process**
 Letter from Paul Florentine, Waste Recycling Manager, Craven District Council thanking the Council for its views and informing that the Council's Policy Committee will meet on 11th August to consider all evidence collected during the consultation state and make recommendations to all Council Members. A meeting of the full Council on 18th August will then make a decision on the way forward.
 Regardless of the decision of the Council Mr Florentine would like to arrange for himself or a colleague to attend one of our future parish council meetings during the period 19th August – 31st December 2009 to advise of the outcome, answer any questions or concerns about future waste collection arrangements and provide information on recycling.
 It was **resolved** that this invitation be accepted and the dates of future meetings supplied.
7. **Letter from resident**
 A letter praising and thanking the Parish Council and staff for the work undertaken in Sutton Clough, placement of a new dog waste disposal bin at the bottom of Crag Lane and the improvements to the surfacing on Wet Ings Lane and Gatering Lane.
8. **Craven District Council Planning Decisions**
 Demolish Existing Timber Garage And Replace With Masonry Garage, 6 South View – Granted
 Two Storey Side Extension, 71 West Lane - Granted
9. **Consultation on Craven District Council's Licensing Authorities Review of its Statement of Principles under the Gambling Act 2005.**
 The Gambling Act 2005 received royal Assent on 7 April 2005 and repeals the Betting, Gaming and Lotteries Act 1963, the Gaming Act 1968 and the Lotteries and Amusements Act 1976. The Act has introduced a unified regulator for gambling in Great Britain, the Gambling Commission, and a new licensing regime for commercial gambling. The Act transfers the responsibility for the licensing of gambling premises from magistrates to Licensing Authorities (Craven District Council) and the Licensing Authority is required to prepare and publish, every 3 years, a statement of the principles it proposes to apply when exercising its functions under the Act. The number of premises in this district which currently require a licensing is six.
 The draft copies of the revised Statement of Principles are available on the Councils website www.cravendc.gov.uk or by request to the Licensing Team. Any feedback on the draft Statement of Principles must reach the Licensing Authority no later than 19th October 2009.
 It was **resolved** that members view the draft statement on the website and comment as required.
10. **Notice – Swine Flu**
 A notice from the National Health Service North Yorkshire and York on **what do you do if you think you have swine flu?**
 If you have flu-like symptoms and are concerned that you may have swine flu at first you should:
 - Use the NHS Direct swine flu symptom checker at www.nhs.uk or call NHS Direct on 0845 46 47. This is available 24 hours a day, 7 days a week.
 - Depending on your symptoms you may need to stay at home and call your GP Surgery.
 - If following a telephone consultation the GP judges that you may benefit from anti-virals, they will give you an authorisation voucher (in the form of a prescription) entitling you to anti-viral medication. The surgery will also tell you where your anti-viral medication can be collected from. There are a number of designated local collection centres.
 - Ask a healthy friend or relative to collect the authorisation voucher from your GP surgery and your anti-viral medication from a designated local collection centre.
 What if you feel you may have swine flu out of normal office ours?
 - The process is exactly the same.
 What not to do?
 If you have flu symptoms, do not:
 - Go into your GP surgery, pharmacy or local A&E department
 - Go direct to your local pharmacy and ask for anti-virals – they will not be able to provide you with any
11. **Mencap**
 To consider a request for a donation to provide services in the Wakefield District.
 It was **resolved** that the request does not meet the necessary criteria for a grant from the Parish Council.

- 12 **Upper Aire Flood Risk Management Strategy**
Letter received from the Environment Agency informing that they are currently processing all the feedback from the recent consultation and will formally respond to our letter in due course.
- 13 **Housing for the Disabled**
A resident contacted the clerk regarding housing for the disabled not meeting requirements on the Woodturners site, the lack of local advertising for the affordable homes and the need for a new housing needs assessment.
Comments were noted and the resident informed that at Parish Council level we have no influence on housing allocation or advertising. The Council have put forward their view that a new housing needs assessment is required. Information was conveyed to the Head of Strategic Housing.
- 14 **Craven Area Committee Meeting**
A meeting was held on Thursday 30 July 2009 at Rendezvous Hotel, Keighley Road, Skipton at 10 am.
Issues discussed include:-
South Craven Service Centre Strategy – Update
Holme Lane, Crosshills and Sutton - Proposed Zebra Crossing, Crosshills / Proposed Pavement Crosshills / Proposed extension of 20mph and Traffic Calming, Sutton.
See North Yorkshire County Council report.
- 15 **North Yorkshire County Council Overview and Scrutiny Annual Report** – circulated
- 16 **Leaflets – circulated**
Craven Rail Newsletter, Planning Focus, Country Air, The Playing Field.
- 17 **Dog Bin – Wet Ings Lane/Gatering Lane**
Following the re-surfacing work on Wet Ings Lane and Gatering Lane residents have reported that the dog bin and post have been removed.
Cath Rayner (Craven District Council) informed the clerk that “we do have the bin and will re-install the dog bin if a suitable location can be found, but will not pay for the expense of a new post.”
The clerk contacted North Yorkshire Highways, Frank Crossley investigated the matter and reported “Our contractor’s claim to have no knowledge of the dog bin and post on Wet Ings Lane. We are prepared as a matter of goodwill to provide a new post.” Craven District Council have been informed.
- 18 **Public Consultation – Greenroyd Mill Site**
Thursday 6th August, Sutton Village Hall 4-7pm.
- 19 **Proposed Change to District and Parish Electoral Cycle**
At the special Council Meeting held on 28th July, Members considered a resolution proposing the move to whole-Council elections for the District Council with effect from May 2011. In order to proceed with the move, the resolution required approval by a majority of two-thirds of those voting. Of the 28 Members present, 16 voted for the change and 10 voted against. This means that the council remains with elections by thirds and there is no change to the District and Parishes elections’ cycles.
- 20 **Training**
The Clerk attended a course on the complexities of VAT and found it very beneficial.

104/082009 Planning Applications

None

105/08/2009 Members Community Reports

A complaint as been received that the recently dropped kerb outside the chemist does not continue round Park Lane enough for wheelchair users.
It was **resolved** the clerk look into the matter.

106/08/2009 Finance

- To agree payments in accordance with the budget listed in the report – see attached schedule**
It was **resolved** to agree to the payments listed in the report.

107/08/2009 Date and Time of Next Meeting

The next ordinary meeting of the Council will be held on Monday 7th September 2009.
The meeting closed at 7.50pm

Finance Schedule

It was agreed that the following cheques being signed and orders made:

Senior Citizens Centre	50.00	Donation
SLCC	109.25	Training
Total Tree Service	287.50	Removal of tree in clough
Total Butler	237.09	Gas Oil
B.K. Growers	349.83	Plants for Park
Mike Barnes Chainsaw	122.46	Gear Box (Husgavanna Mower)
British Gas	52.97	Pavilion Gas
BT Telecommunications	189.73	April – July, Tele, Line, Internet
HM Revenue & Customs	493.20	Tax & Nat Ins
NYCC Pension Fund	703.03	Pension Contributions
Salaries (9members)	3140.45	Salary