



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 2nd November 2009

Present

Cllr. Whitaker (Chairman), Cllr. Morrell, Cllr. Hart, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr Herpe, Cllr. Smith, Cllr Marchant and Cllr Hawkins.
Mrs D Emmott, Clerk to the Council

The Chairman welcomed everyone present.
Cllr. P. Barrett and five members of the public also attended.

131/11/2009

Apologies for absence

None

132/11/2009

Declarations of Member's Interest in Matters on the Agenda

Cllr. Hart abstained from planning observations.

133/11/2009

Officers from Rights of Way – Report on the Ravenstones footpath

After being seriously delayed, Penny Noak from North Yorkshire Rights of Way Department attended the meeting to inform the Council of any progress being made in the re-opening of the footpath through the Ravenstones. "Following the Councils application in 1985 for the footpath to be put on the definitive map, there was strong objection against this from the landowners. Also at that time many other routes were put forward to be claimed as Rights of way. With limited staff and resources these had to be prioritised. The Ravenstones route is now being dealt with. In order to precede further details and maps will be forwarded to members of the Council. Members of the public who used the path will be invited to give evidence to support the case for the paths re-opening.

134/11/2009

Minutes of the Previous Meeting

It was resolved that the minutes of the meeting of the Council held on the 5th and 16th October (circulated to all members) were agreed as a true record and signed by the Chairman. Proposed Cllr. Bretan, seconded Cllr. Marchant.

135/11/2009

Public Participation

Mr Young (Village Committee) enquired if any new Street Lights are being renewed in the near future and a light on the High Street has still not been repaired.

The Clerk had previously contacted the Street Lighting Department at North Yorkshire County Council who informed that no further renewals were planned in the near future. The Clerk will look into the matter of the light on the High Street.

Mr Young asked the Council to reconsider its decision not to allow the widening of the Main Park Gates for Funday. Once a decision has been made (whether affirmative or negative) this cannot be reversed within six months except by special resolution, the written notice of which bears the names of at least three Members of the Council. When such resolution has been disposed of, no similar resolution may be moved within a further six months.

136/11/2009

North Yorkshire Council Report

Greenroyd

Cllr. Barrett reported that the Highways Department has backed the Councils request for a controlled crossing on Main Street and the corner of Holme Lane/Main Street, bus stops and footway improvements and a contribution to cost of proposed footway on Sutton Lane.

137/11/2009

Craven District Council Report

Cllr. Hart reported that with regard to the Greenroyd development a license is required to pull down the Warehouse.

The Carol Service will be taking place on the 5th December at 5:30pm, Sutton C of E School and Glusburn School will be attending.

A request for the High Street (Traffic) to be placed on the next Agenda.

Sent/Toa Temporary Road Closure

A letter to Revd Canon Michael Cowgill informing that members have no objection to the temporary road closure on Sunday 13th December to enable the Nativity to proceed down the High Street to the Park.

b Bus Stop Improvements – Yeadon House

Member's comments expressing no objections to the proposed bus stop improvements were forwarded to North Yorkshire County Council.

c North Yorkshire County Council Craven Area Committee

Council Nominations to the Area Committee: Cllr. N Whitaker, Cllr. B Hawkins and Cllr. A Bretan.

d Craven District Council Plan 2010/2012

Invitation extended for a representative to attend the Parish Council Meeting on the 7th December 2009.

e Planning Comments

Planning Comments from the Meeting 5th October and 16th October forwarded to Craven District Council

Received/From1. Fencing for Under 6's Play Area

A site visit took place in the park. It was established that the ground is uneven and without levelling the ground (at considerable extra cost) an eight or more inch gap would be apparent in several places if metal fencing was used. Timber fencing can be laid to the lie of the land. Three quotes each for metal and wooden fencing were obtained.

It was **resolved** that the quote from Mr Armstrong for wooden fencing be accepted.

2. Election of a Parish Representative to the North Yorkshire County Council Craven Area Committee (Southern Parishes)

Cllr. Philip Baker (Nominated by Glusburn and Crosshills Parish Council)

Cllr. Anna Bretan (Nominated by Sutton-in-Craven Parish Council)

Cllr. Peter R Hart (Nominated by Carleton-in-Craven Parish Council)

Cllr. Betty Hawkins (Nominated by Sutton-in-Craven Parish Council)

Cllr. Neil Whitaker (Nominated by Sutton-in-Craven Parish Council)

It was **resolved** that Cllr. Anna Bretan be put forward for election.

3. Community Emergency Scheme

While County and District wide emergency planning exists to assist communities affected by incident. Parishes are being offered help in producing its own emergency plan. The scheme is completely voluntary and Parish Councils have no statutory duty to compile the document. If the Parish Council believes it would benefit from its own production of an emergency plan or are interested in reviewing local resilience arrangements, an officer from the Emergency Planning Unit is available to give a short presentation to the Parish council at a time of your convenience.

It was **resolved** that the Council comes under Craven Districts Emergency Plan and feel there would be no additional benefit to a separate plan.

4. Switching on of the Christmas Lights

Letter from the Sutton Village Committee requesting approval for the following switch on details for the Christmas Lights:

- To be initially switched on Tuesday 1st December 2009 for the start of the festive season
- To be illuminated each day from 15:30 until 23:00 – as per last year to enable younger children the opportunity to enjoy the festive lights for the season.
- To be switched off from Monday 4th January 2010 and taken down at the earliest opportunity.

It was **resolved** that the above request be granted.

5. Street Name Sign

A resident has submitted a request for compensation in finding and fixing a missing street name sign and returning wrongly delivered packages to the Post Office.

It was **resolved** that the resident be thanked for finding and replacing the missing street name sign. The Council was not aware that the street name sign was missing and suggest the matter of compensation be taken up with Craven District Council.

6. **Council Plan and Budget Consultation 2010/11 –** (Documentation circulated to all members).
The County Council is reviewing its Council plan and its Medium Term Financial Strategy. Please consider the attached and provide feedback particularly on the four ideas identified.
It was **resolved** that this be put on next months Agenda for discussion and feedback.
7. **Craven District Council's Local Governance Review –** (circulated to members)
The Council has decided to carry out a Community Governance Review of the District in 2010. This is effectively a review of the governance arrangements in all the Parishes. Responses to be returned to Democratic Services, Council Offices by no later than 30th November 2009.
List of examples which propose to be taken into account during the Governance Review.
- Since parish boundaries were last reviewed, by-passes have been built around Settle and Skipton. In some parts, these might form a better defined boundary than the current boundaries.
 - Sutton-in-Craven Parish Council has two Parish Wards, namely Sutton Mill and Sutton. Each of these elects five Parish Councillors, although Sutton Mill has 1,012 electors (202 per Councillor) and Sutton, 1,886 electors (377 per Councillor). These warding arrangements need to be reviewed so that votes are of equal value in both areas.
 - The Parish of Glusburn and Cross Hills currently has 11 Councillors and no Wards. Is there a case for warding Cross Hills and Glusburn as two distinct communities?
 - The electorates of around 4 Parishes, which currently have only Parish Meetings, have grown beyond 150 electors. Consideration should be given as to whether the creation of parish councils in these areas would give a better form of community governance.
 - We have quite a lot of small Parishes with smaller electorates in the District. It may be that community identity and interests suggests that we should consider whether some might form grouped parish councils, with a view to improving upon the present community governance arrangements.
8. **Playing Fields Association News Letter , Open Space Magazine, Parish Update from Craven - Circulated**
9. **Planning**
Tree Works
3no. Conifers – Fell, 1 x wild Plum – Reduce To Ground Level and Allow to Re-Grow, 1 x Row of Trees – Prune Branches Overhanging Road, 1 x Group of Hollies And Conifers – Reduce by 1m, **Alistair House, North Road**

Agricultural Building Incorporating Sheep Dog Handling/Training Facilities, **Salt Pie Farm, Albert Street – Permission Granted**
- 10 **Sutton – Hall Drive**
West and East Lodges with archway between walls of forecourt on Hall Drive is a listed building. It has been made aware that the ownership of the archway is not apparent.

139/11/2009

Planning Applications

66/2009/10053 – Proposed Single Storey And Side Extension, **Rositer, Holme Lane**
No Objections

66/2009/10065 - Conversion Of Garage To Dining/Kitchen Room, **24 Crofters Mill**
No Objections

140/11/2009

Members Community Reports

North Yorkshire Police are looking at producing six Acceptable Behaviour Contracts for local youth's whose behaviour have become somewhat of an issue in the village. As a part of the process of issuing an ABC they are required to team up with outside agencies and as such would appreciate a parish council representative being present on the issue of these contracts.
It was **resolved** that Cllr. Smith will attend.

The Chairman reported that following the safety equipment test for gas appliances in the Lodge, it has been recommended that the boiler and radiators be replaced and further measures for insulation undertaken.
It was **resolved** that the matter be looked into and itemised on the next Agenda.

1. To agree payments in accordance with the budget listed in the report

It was **resolved** to agree to the payments listed in the report below.

Amenity Land Solutions Ltd	69.00	Putters
Johnsons of Whixley	107.97	Plants – shrubs
Senior Citizens Centre	9.00	Room Rent 16 th October
City Electrical Factors Ltd	42.41	Lamps
Poppy Appeal	35.00	Wreath/donation
PC World	41.88	Printer Warranty
British Telecommunications	158.82	10 July – 10 October
North Yorkshire Pension Fund	943.18	Pension Contributions
HM Revenue & Customs	899.78	Nat Ins & Tax
Staff (8 members)	3733.64	salaries

2. Pavilion Tea Room Report

The Pavilion Finance Report was circulated to members all was found to be in order.

3. Budget 2010/11

The proposed budget for 2010/11 was circulated to all members by the clerk.

It was **resolved** that the Precept be increased by 1% from £78000.00 to £78780.00 for 2010/11

The next ordinary meeting of the Council will be held on Monday 7th December 2009.

The meeting closed at 9.00pm