



Sutton-in-Craven Parish Council

Minutes of the Meeting of Sutton-in-Craven Parish Council held in the
Senior Citizens Centre, North Street on Monday 1st June 2009

Present

Cllr. Whitaker (Chairman), Cllr. Morrell, Cllr. Joy, Cllr. Wilkinson, Cllr. Bretan, Cllr. Herpe, Cllr. Hawkins, Cllr Smith and Cllr Marchant
Mrs D Emmott, Clerk to the Council

The Chairman welcomed everyone present.
5 members of the public attended.

Public Enquiries

Mrs Boreham, circulated correspondence she had received in reply to her letter to the Senior Citizens Centre Committee regarding an offer of carpet tiles which was declined.

Mr Young (Village Committee) enquired if the electric sockets in the park would be ready for use on Funday.

The Chairman stated "that he had been assured by the electrician they would be."

Mr Young also reported "that the Risk Assessment and other necessary documents required by the Council would be forwarded to the clerk prior to Funday. Places for Table Top sales are still available for groups."

The Village Committee are still trying to locate a site to hold the Bonfire and Fireworks display but have yet not succeeded in finding anywhere suitable. Mr Young informed the Council "that the Bonfire/Firework display has failed its Risk Assessment for the park owing to new legislation which requires a greater distance for spectators to stand from the fireworks. The Park was not deemed large enough."

075/06/2009 Apologies for absence

Cllr. Barrett and Cllr. Hart.

076/06/2009 Declarations of Interest Member

None

077/06/2009 Planning Observations

Tree Works

66/2009/9682: Fell 7 no. Trees, Land At Rear of Hazel Grove

078/06/2009 Minutes of the Previous Meeting

The minutes of the Annual meeting held on the 11th May 2009 were agreed as a true record and signed by the Chairman proposed Cllr. Joy, seconded Cllr. Marchant.

079/06/2009 North Yorkshire County Council Report

Cllr. Barrett forwarded the following information for the meeting:- With regard to Cllr. Hawkins enquiry at the last meeting, North Yorkshire County Council Highways Officers were inspecting the bridge at the ford down by the Cricket field.

080/06/2009 Craven District Council Report

None

081/06/2009 Clerks Report and Correspondence

Sent/To

a 'Pod'

The Clerk contacted Stacey Mitchell, Safer Craven Community Partnership to inform of the decision that the 'Pod' will not be sited in the Park due to unsuitability and planning policy.

b Electoral Cycle

The Council's views were noted and forwarded to Colin Iveson.

c Training Opportunities

Places for Councillor's who are attending Training Courses have been booked.

- d **Annual Return**
The Annual Return and accompanying documents have now been submitted to the External Auditors for approval.
- e **Litter bins**
E-mail to Jim Hurst (Craven District Council) for a litter bin on the footpath near Sutton Playing Fields. Past requests include a dog bin for the top of Manor Way junction with the Acres and a litter bin on the High Street opposite the Kings Arms Junction with North Road.
- f **Donation**
Letter to Aire Valley Glass thanking them for their very generous donation of a notice board for the Park.

Received/From

1. **Local Government Pension Scheme**
It is now a statutory requirement for all employers to have a Local Government Pension Scheme Discretionary Compensation Policy and Employer Discretion Policy in place. The Clerk drafted copies. (Circulated to all members).
It was resolved that the above Policies be adopted.
2. **Community Speed Watch Scheme – North Yorkshire Police**
'Volunteer and multi-agency community speed watch' scheme.
This initiative forms part of the five Strategic Priorities contained within North Yorkshire Policing Plan 2009-2012 and is found in the Safer Roads Priority.
A full copy of the plan can be found by clicking on the link or typing the following into your address bar <http://www.nypa.org.uk/CHttpHandler.ashx?id=2031&p=0>
Speeding vehicles within the villages of South Craven is a constant subject at all meetings.
The plan is for officers (be they Police Officer or Community Officer) to operate a speed detection device (speed gun) together with member/s of a local Parish or suitable volunteers at an agreed location. They would then record details of the vehicles and their speed which would be followed up with a letter to the registered keeper of the vehicle.
To get the scheme off the ground funding is needed for a speed gun to be kept at Crosshills for use in the South Craven area.
Sergeant Scott, Crosshills Safer Neighbourhood, intends to apply to the Craven Crime Reduction Partnership for part funding of a device and feels this will carry more weight if he can inform them that the Parish Councils in the area are prepared to support the scheme with a donation.
In order to get started with the scheme Sergeant Scott requested an 'agreement in principal' which will enable him to pursue the request to the Partnership and find out the exact costs so the Parish Council can make a more informed decision.
It was resolved that the proposals be agreed in principle. Assurances required that the device will be used regularly in Sutton.
3. **Waste Collection Arrangements – circulated to members**
Craven District Council's Overview and Scrutiny Committee has decided to undertake a review of waste collection arrangements in the District. The objectives of the review are to:
1. To consider management proposals to alter the arrangements for domestic waste collection
 2. To make recommendations to Policy Committee on how waste collection should be arranged in future, so that we can:
 - Continue to provide an effective and efficient service to residents
 - Increase the rate of recycling
 - Maintain, and, if possible, increase service satisfaction levels
 - Minimise the "carbon footprint" of the waste collection service
 - Provide an equitable a service as possible to Craven residents
 - Provide the service more efficiently and hence deliver financial savings
- Many Council's have introduced "alternate weekly" collection, where residual "ordinary" waste is collected every other week and recyclables on the alternate week. This is one of the options that the Overview and Scrutiny Committee will examine.

The Overview and Scrutiny Committee is keen to hear the views of the Parish Council and Parish Councillors. Please give responses to the following questions:-

- In your Parish, how do you think that recycling rates could be improved?
- Fortnightly collection of residual waste (ordinary rubbish) may encourage householders to increase recycling and also bring about significant savings in the running costs of the service. What advantages might arise from a switch to fortnightly collection of residual rubbish? What problems do you think could arise?
- New waste collection arrangements may change the cycle on which different recyclables are collected. For example, glass, paper and cans could be collected either fortnightly or four weekly. Do you have any views on the frequency that recyclables should be collected?
- Do you have any other suggestions for improving recycling rates and providing a more efficient domestic waste collections service across the district?

Please send responses by 24th June.

It was resolved to respond with the following comments:-

- a) A large plastic recycling community bin should be issued along with the glass and cardboard ones sited at the Village Hall.**
- b) A fortnightly collection of residual waste (ordinary rubbish) would attract vermin and give off strong foul toxic aromas especially in very hot weather.**
- c) Bins in lots of households are not big enough to cope with a fortnightly collection of residual waste.**
- d) Glass, paper, cans are best collected on a fortnightly basis, four weekly would lead to overspill in many cases.**
- e) Not all the blue bins have separate compartments for glass, tin and paper this needs to be addressed.**
- f) Compartments for glass and tins can be heavy to lift out when full for some residents**
- g) People who have gardens and do not have brown bins (mainly due to vehicle access) should have the option of a compost bin.**

4. **Keighley & District Travel Ltd**

Letter from Operations Manager, Keighley & District Travel Ltd informing that the issues raised concerning the speed of some buses travelling through the village have been addressed. A notice has been issued requesting that drivers operate a maximum speed of 20 mph through the Main Street area.

5. **Dog and Litter Bins**

“Due to the current financial climate the budget for replace or purchase new bins has been withheld therefore our request to site a new litter bin on the footpath near Sutton Fields has been declined.

However, an operative from Craven District Council will patrol the site.

It is being looked into to place a refurbished second hand bin on the High St opposite the Kings Arms junction with North Road and to put a dog bin at the top of Manor Way junction with the Acres (if permission can be obtained to site the bin on a privately owned fence as there is no other suitable location).”

The clerk contacted the owner of Orchard Bungalow, which runs adjacent to the fence, she stated that the land at the end of the fence was to be left as Common Land for parking and believes the fence belongs to Muir Housing, no objections were raised to a dog bin being sited. This information was passed to Jim Hurst (Craven District Council) along with details of the Muir Housing Area Officers name and number.

6. **Water Supply**

Public Health Act 1936, ss.125, 260 allows local councils the Power to utilise well, spring or stream and to provide facilities for obtaining water therefrom.

The Clerk contacted James Parker from the Environment Agency.

20 cubic metres can be extracted per day any more than this requires a licence. Consideration to be given to low flows of water and the affects on the environment.

It was resolved that the clerk contact the Water Board to see if any dispensation is available for sewerage charges when watering the plants in the park.

7. **Senior Citizens Centre Committee**

“The Senior Citizens Committee thank the Council for their donation of £100 which enabled us to apply for funding to Grass Roots for:

Entrance – Brown Ribbed Entrance Barrier Matting

Main Hall – Cougar Gel Black Carpet

Toilets – Cushion vinyl

Kitchen – Floor levelling with new plywood & Cushion vinyl

Fitting, Uplifting and removal of all existing carpet

Our application for funding was granted and will enable us to have all the work above completed which is itemised within our application to Grass Roots.”

8. **Crag Nook Delph**

Twice a year the Council arranges for the grass to be cut at Crag Nook Delph, this is due to be completed for 6th June 2009, when a clean up of the beauty spot and later a barbecue will be taking place.

9. **Craven District Council 2009 Area Forum**

The Area Forums will be attended by various Council services and other Partner Organisations who will be available to offer advice, answer residents’ queries and take comments about local issues and concerns.

Each Forum will run from 3-8pm as a drop in session on the dates below.

18 th June	Mid Craven and Ribblesdale	Settle Victoria Hall
16 th July	North Craven	Ingleton Community Centre
10 th September	Wharfedale	Grassington Devonshire Institute
22 nd October	Airedale and South Craven	Glusburn Institute
12 th November	Skipton and West Craven	Skipton Town Hall

082/06/2009 **Park / Pavilion**

Trees

The Park Keeper informed the Clerk that one of the newly planted trees in the park is not growing as well as the others. The Clerk contacted David Crossley of Wykeham Trees, explained the symptoms (loss of leaves etc). He advised that it was probably due to the winter weather and to cut the top branches off to help future growth. The tree needs to be monitored for signs of Coral Spot (orange spots) as this is fatal and the tree should be removed if symptoms are found. The Park keeper is monitoring the trees.

Lights

Lamp No 9. Opposite the All Weather Pitch has been damaged with a football. The Lamp was taken to City Electricals Ltd and deemed un-repairable. Cost of replacement £259.99 plus Vat.

It was resolved that a replacement light be purchased and quotes obtained to increase the height of the level of the Multi Use Games Area fencing.

Plants

It was resolved that a budget of up to £350 be granted to purchase plants for the Park.

Housing

Information on Housing Assistance Schemes is currently being displayed on notice boards in the Pavilion.

083/06/2009 **Members Community Reports**

The Chairman commented that five affordable homes are currently for sale under an Estate Agent. The homes were originally to be given priority to people on the Craven Housing list. The Clerk to make enquiries.

084/06/2009 **Finance**

1. **To agree payments in accordance with the budget listed in the report – see attached schedule**

It was **resolved** to agree to the payments listed in the report.

085/06/2009 **Date and Time of Next Meeting**

The next ordinary meeting of the Council will be held on Monday 06 July 2009. The meeting closed at 7.35pm.

Finance Schedule

It was agreed that the following cheques being signed and orders made:

Yorkshire Local Council's Ass	70.00	Councillor Training
Craven District Council	89.40	Refuse Collection
LBS Horticulture Ltd	43.90	Compost & wood stain
Playing Fields Association	35.00	Membership renewal
Viking Direct	60.17	Paper, pins, laminating pouches
North Yorkshire County Council	1104.08	Replacement of column & Electric, Hall Drive
Freegate Metal Products Limited	517.50	Bench for Park (money donated)
	0.00	Voided
HM Revenue & Customs	482.97	Nat Ins & Tax
Mike Barns Chainsaws	79.79	Service and repairs
North Yorkshire Pension Fund	695.28	Pension Contributions
Staff Members (7)	3069.15	Salary / Wages
Mark Hough Expenses	69.63	Fuel, glass, plants